



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**3D U.S. INFANTRY REGIMENT (THE OLD GUARD)**  
**242 SHERIDAN AVENUE**  
**FORT MYER, VIRGINIA 22211-5020**

ANOG

19 July 2006

**MEMORANDUM FOR RECORD**

**SUBJECT: Policy Letter Number 37 (Motorcycle Mentorship Program)**

1. This memorandum will standardize the requirements for all Soldiers in The Old Guard who ride motorcycles on and off duty. To safeguard those Soldiers who operate motorcycles, Commanders will implement the following measures:
  2. Administrative Requirements.
    - a. Each company will maintain an accurate "TOG Motorcycle Safety Information Sheet" (ENCL 1) for every Soldier that operates a motorcycle. These are inspectable items during routine safety/command inspections.
    - b. Each commander will appoint, in writing, an NCO or Officer to be the Company Motorcycle Safety Officer. This individual should be a licensed and experienced motorcyclist and will fulfill the duties and responsibilities outlined in ENCL 2 (Duties and Responsibilities of the Company Motorcycle Safety Officer).
  3. Counseling Requirements.
    - a. Each Soldier who owns or operates a motorcycle on and off duty must sign the "TOG Motorcycle Operator Requirements and Individual Responsibilities Agreement" (ENCL 3) which details DoD policy regarding the operation of a motorcycle. This will be dated and signed on an annual basis (i.e. Motorcycle Safety Day) and retained in the soldier's counseling packet.
    - b. As a part of safety counseling for any long weekend or leave period, any Soldier with plans to operate a motorcycle will have a current vehicle inspection completed by a company motorcycle safety representative.
  4. Training Requirements.
    - a. All riders within the Regiment must attend a spring and winter Motorcycle Safety Day annually.
    - b. In addition, all Soldiers are encouraged to participate in the unit riding association which executes riding events to promote proper riding techniques, develop safe riding habits and foster a culture of motorcycle safety within TOG motorcycle community.

5. Failure to comply with the above policy may result in action under the UCMJ.

3 Encls

1. Motorcycle Safety Information Sheet
2. Duties and Responsibilities of  
Company Motorcycle Safety Officer
3. Operator Requirements Understanding  
Agreement

ROBERT P. PRICONE

COL, IN

Commanding

**TOG MOTORCYCLE SAFETY INFORMATION SHEET (ENCL 1)**

NAME/RANK/MOS: \_\_\_\_\_

SSN \_\_\_\_\_ DOB/AGE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

UNIT/COMPANY/PLATOON: \_\_\_\_\_

COMMANDER NAME/PHONE: \_\_\_\_\_

TYPE OF BIKE (year/make/model) \_\_\_\_\_

EXPERIENCE (HOW MANY YRS?): \_\_\_\_\_

MOTORCYCLE ENDORSEMENT (LEARNER'S PERMIT/LICENSED) Y/N \_\_\_\_\_

LICENSING STATE, Drivers ID # (*attach photocopy*) \_\_\_\_\_

STATE OF REGISTRATION/INSURANCE INFORMATION (*attach photocopy*)

State – Expiration Date \_\_\_\_\_ Company – Policy Number – Expiration Date \_\_\_\_\_

DOD REGISTRATION (Y/N): \_\_\_\_\_ CERTIFICATE NUMBER \_\_\_\_\_

ATTEND ARMY MSF COURSE ? (Y/N) \_\_\_\_\_ DATE \_\_\_\_\_

BASIC OR EXPERIENCED RIDER COURSE? \_\_\_\_\_

MOTORCYCLE SAFETY FOUNDATION CARD NUMBER \_\_\_\_\_

ANY HANDICAPS: \_\_\_\_\_

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Supervisor signature and date

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Operators signature and date

## **Duties and Responsibilities of the Company Motorcycle Safety Officer (ENCL 2)**

The company motorcycle safety officer is the commander's representative in all matters concerning motorcycle safety. As such, he or she will fulfill the following duties and responsibilities:

1. Aids and assists the commander in improving motorcycle safety through dissemination of information, accountability, record keeping, inspections and fostering a climate of motorcycle safety.
2. Maintains current records for all motorcycle interested Soldiers. Specifically, these records include the TOG Motorcycle Information Safety Sheet and the Motorcycle Operator's Responsibilities Understanding Agreement.
3. Conducting motorcycle inspections as necessary to ensure Soldiers operating motorcycles have a current inspection (within 30 days). The inspection will consist of checking license, registration, insurance and condition of the motorcycle using T-CLOCS (Tires-Controls, Lights, Oils/fluids, Chassis, Side-stand). (POV worksheet, personal protective equipment) (current w/in 30 days)
4. Inspecting counseling packets for the necessary safety counseling associated with operating a motorcycle.
5. Planning and executing quarterly company training for motorcycle operators.
6. Disseminates information relevant to the operation of motorcycles, especially dates for motorcycle safety courses in the area.
7. Act as liaison to the Regiment motorcycle safety officers (keep company informed of dates/current stats).
8. Assists the safety officer or Commander/First Sergeant in preparing the weekly safety briefing.
9. Informs new Soldiers or new motorcycle operators about the Regiment's policy concerning motorcycle safety and assists them in meeting the necessary standard to operate a motorcycle safely.

### **Motorcycle Operator Requirements Understanding Agreement (ENCL 3)**

*Fifteen percent of Privately Owned Vehicles (POV) accidents in the Army are Motorcycle (MC) accidents. If you operate a privately owned MC on or off DOD installations you must be appropriately licensed to operate it. Before operation of any motorcycle, you shall successfully complete an approved rider or operator safety course. The safety course must be an Army approved Motorcycle Safety Foundation (MSF) course. You are responsible to contact the installation safety office and schedule training. Once you have completed training you will report back to the installation safety office and your company chain of command. It is mandatory that all persons operating or riding as a passenger on a MC use appropriate Personal Protection Equipment (PPE).*

I, \_\_\_\_\_, have read and understand the requirement of safe motorcycling operations. I acknowledge the Army requirement for Personal Protective Equipment (PPE), licensing requirements and MSF training requirements as outlined in this Operator Individual Requirements and Responsibilities Agreement.

I understand that if I am injured while riding a motorcycle in violation of this policy, I may be found Not-in-Line of Duty Due to Own Misconduct. Such a finding by an investigating officer can result in my loss of benefits, to include my right to free medical care, my right to disability pay, or separation pay, or medical retirement from the service if my injuries make me no longer eligible for military service. I could also face forfeiture of my veteran's rights. In addition to the Army requirement for PPE, I acknowledge that my commander has given me a direct order to NEVER operate a motorcycle without the PPE. My failure to comply with this order is punishable under Article 92 of the Uniform Code of Military Justice.

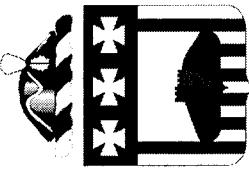
1. A helmet certified to meet Department of Transportation (DOT) standards. Helmet must be properly fastened under the chin. DoD requires use of a helmet even in those states where helmets are not required by state traffic law.
2. Impact or shatter resistant goggles or full-face helmet or shield properly attached to the helmet. A windshield or eyeglasses alone are not proper eye protection.
3. Sturdy Footwear is mandatory. Leather boots or over the ankle shoes are strongly encouraged.
4. Long sleeved shirt or jacket, long trousers, and full-fingered gloves or mittens designed for use on a motorcycle.
- 5.. A brightly colored outer upper garment during the day and a reflective upper garment during the night are required. Outer upper garment shall be clearly visible and not covered. **Note: Check with the safety office to get specific state, local, and installation requirements related to reflective equipment.**
6. Own, operate, maintain license and insure all motorcycles in accordance with DOD, local and state regulations, and maintain a valid MSF experienced riders course card (5 year expiration) and valid drivers license with motorcycle endorsement.
7. This agreement will be part of my permanent company training record, and I understand I am expected to abide by all specific installation and state Motorcycle traffic laws.

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Commander's signature and date

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Operators signature and date

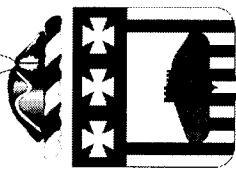


*3<sup>rd</sup> United States Infantry Regiment (The Old Guard)*



# TOG MOTORCYCLE SAFETY DAY TRAINING

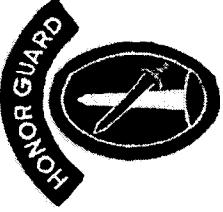
Command Brief/Orientation

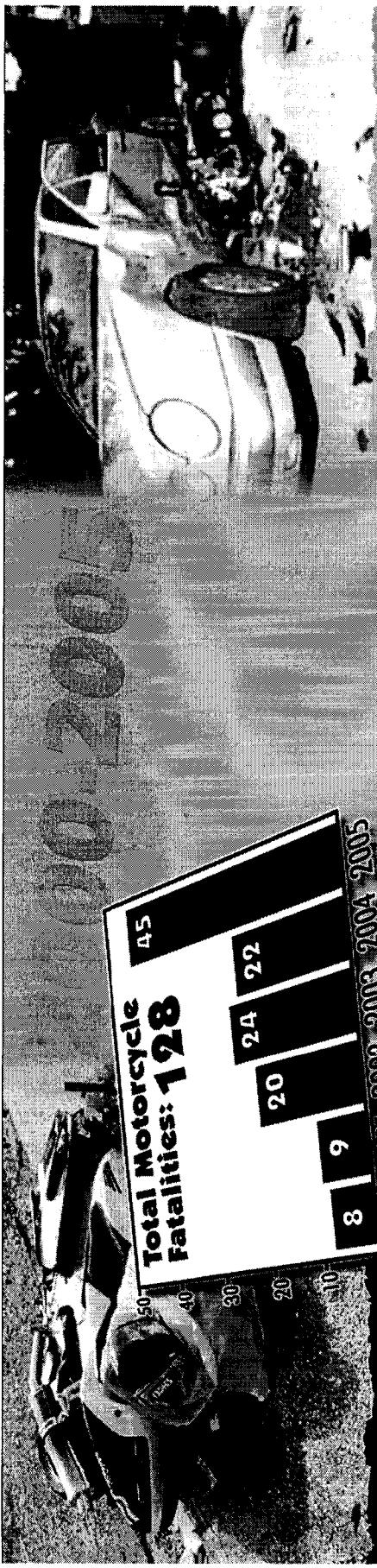


*3rd United States Infantry Regiment (The Old Guard)*

## Agenda

1. Purpose
2. Establish/Outline RGT Motorcycle Safety Program
3. Outline TOG Motorcycle Safety Day Training
4. Review DoD policies and user agreement
5. Introduce Motorcycle Mentorship Program (MMP)
6. Resources





Why do we need a  
Motorcycle Safety  
Program?

# ***Motorcycle Mentorship Program***

## **BACKGROUND STATISTICS**

- 128 MC fatalities between FY00 and FY05.
- $\frac{1}{2}$  of fatalities = single-vehicle crashes involving riders using poor risk decisions and judgment.

- Major Factors:

- Alcohol/Drugs
- Speed
- Reckless
- Inexperience
- Missing or NO Personal Protection Equipment

- Males between the ages of 18 and 25 comprise 60 percent of all motorcycle fatalities \*\* 2004-2006 saw a rise in fatalities among 30 to 35

## **CURRENT STATISTICS**

- 85 Motorcycle related accidents so far in FY06 compared to 106 for same time frame in FY05.
- These 85 accidents have resulted in 35 fatalities compared to 28 Soldier deaths for the same time frame in FY05.

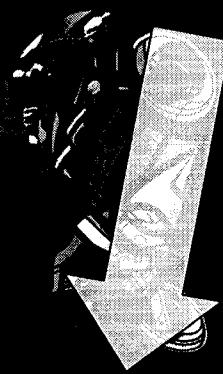
## MOTORCYCLE FATALITIES

2000 - 8
2001 - 9
2002 - 20
2003 - 24
2004 - 24
2005 - 45 (28)
2006 - 35



# Army Military Fatal POV Motorcycle Accidents

## Accidents > Fatalities > 7-Day 10-Night



1 April - 5 June

Cause	Count
Speed	4
Alcohol	2
Speed + Alcohol	1
Failed to Yield	1
Lost Control	2
Other Veh Failed to Yield..	4
Speed & Inattentiveness..	1
Unknown	2

### *Motorcycle*

Harley Davidson.....	3
Honda Shadow.....	1
Yamaha YZ5R.....	1
Honda CBR.....	3
Suzuki GSX.....	2
Suzuki Katana.....	1
Suzuki Bandit.....	1
Honda ATX.....	1
Kawasaki Concours.....	1
Yamaha Fazer.....	1
Yamaha YZF-R6.....	1
Unknown.....	1

<i>Standards Violations</i>		
No Helmet	No License	No MSF Course
11	5	6

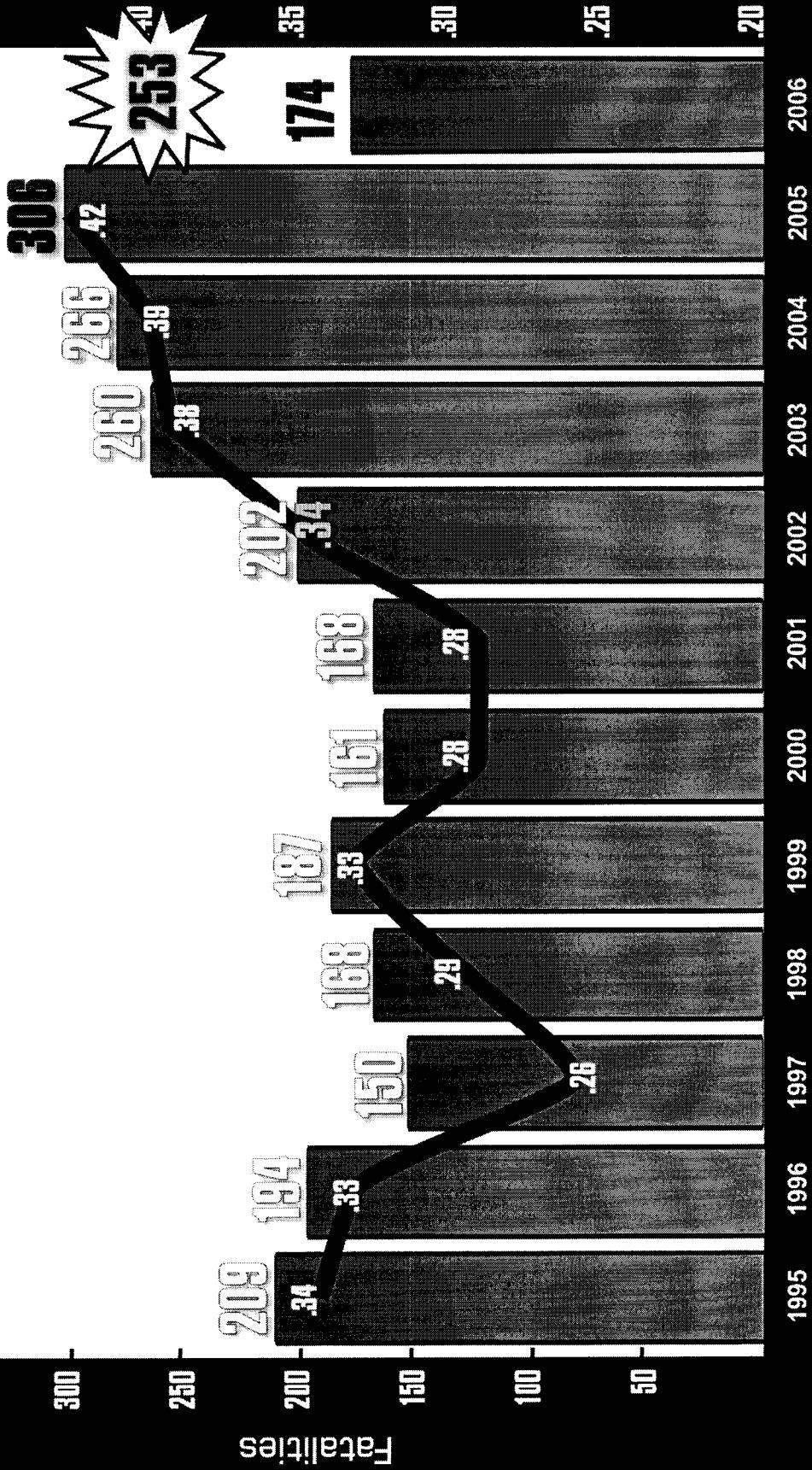
MACOM	DIVISION	LOCATION
FORSCOM (10)	3rd ACR 3rd ID	CO GA (3) OK
	III Corps Artillery 4th ID	TX NC
	82nd Airborne Division 75th Division	TX
	88th Regional Readiness Command	IN
	ATSCOM	AL
TRADOC (2)	Ft Jackson NTC	SC CA
NGB (2)	NC NG WI NG	NC WI
MEDCOM (1)	Walter Reed	MD
USASOC (1)	1st SFWG	SC
USARPAC (1)	25th ID	FL

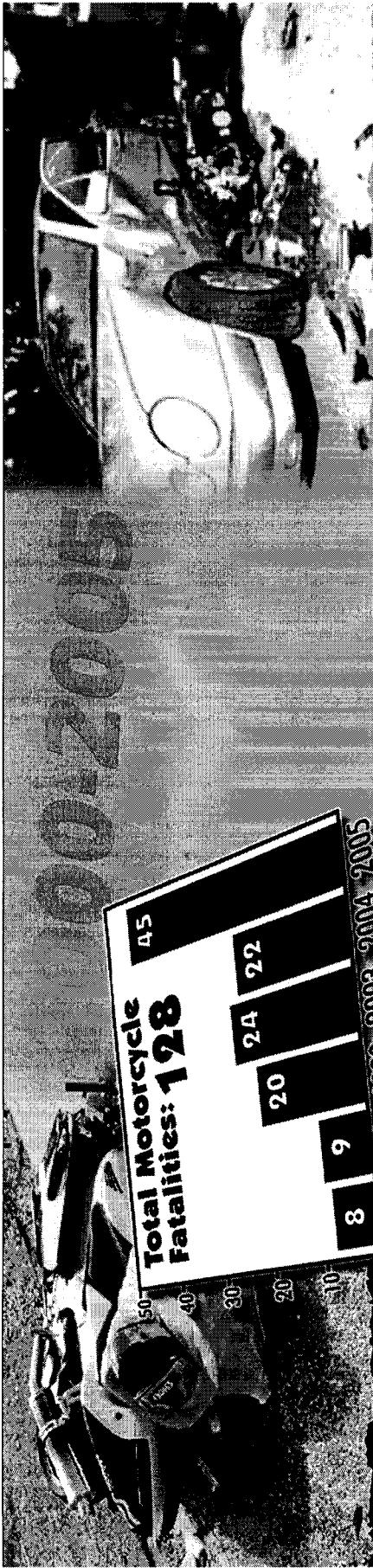
Data as of 5 Jun 06. Based on casualty reports, telephonic notifications & PLRs.

# Soldier Accidental Fatalities

As of 18 June 06

Rate Per Thousand Soldiers



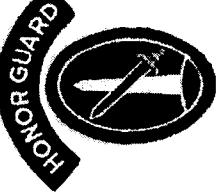


Total Motorcycle Fatalities: 128

Year	Fatalities
2000	3
2001	8
2002	9
2003	20
2004	24
2005	22

WE NEED YOUR  
SUPPORT!

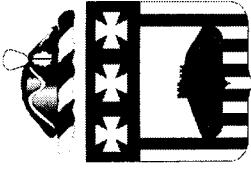
"Everything rises and falls on leadership."

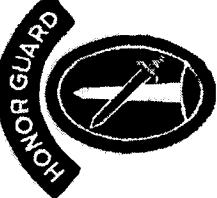


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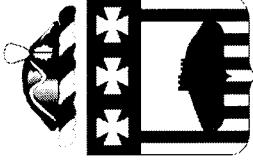
## TOG Motorcycle Safety Program

- built off AR 190-5/AR 385-55, DODI 6055.4 and FMMC REG 190-15
- a command program applicable to all riders (to be codified in RCO Policy Letter #37)
- mandatory annual training (Motorcycle Safety Day)
- TOG Motorcycle Information Sheet
- TOG Motorcycle Operator Requirements and Individual Responsibilities Agreement
- current approved MSF course/card
- Army Motorcycle Safety Guide
- support unit riding association





*3rd United States Infantry Regiment (The Old Guard)*



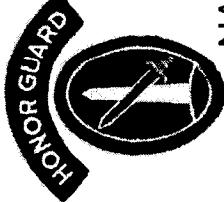
## MC Safety Day Concept

1. Mandatory Annual 1/2 Day Training Event for all riders or interested riders
2. Training Dates: 21 July (Friday) & 31 July (Monday)

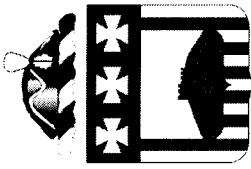
### Timeline/ Presenters

- 1230 - Assemble in Memorial Chapel/T HALL Parking Lot
- 1230 - Cook Out Lunch/ Look over/compare Cycles
- 1315 - Military Motorcycle Policy/Regulations **TOG:** CPT Wibben
- 1330 - Address from Command – **TOG:** RCO/BCCO/CSM'S
- 1345 - Accident rate Briefing/Discussion - **MSF**
- 1400 - Safety Equipment Review/Demonstration - **MSF**
- 1445 - Motorcycle Inspection – TCLOCS - **MSF**
- 1515 - Safe Riding Techniques - **MSF**
- 1545 - Motorcycle Operator/ATV Requirements and Individual Responsibilities Agreement – **TOG:** CPT W/CH P
- 1630 - Unit Riding Association and Motorcycle Mentorship Program: **TOG:** CH P
- 1630 - Safety Briefing and Release. **TOG:** Command/SR NCO

3. Introduce a unit riding association for morale, esprit de corps, and safety



## 3<sup>rd</sup> United States Infantry Regiment (*The Old Guard*) Information Sheet



NAME/RANK/MOS: \_\_\_\_\_ SSN \_\_\_\_\_ DOB/AGE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_

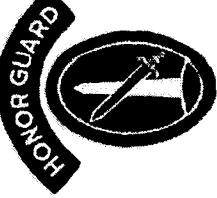
UNIT/COMPANY/PLATOON: \_\_\_\_\_  
COMMANDER NAME/PHONE: \_\_\_\_\_

TYPE OF BIKE (year/make/model) \_\_\_\_\_  
EXPERIENCE (HOW MANY YRS?): \_\_\_\_\_  
MOTORCYCLE ENDORSEMENT (LEARNER'S PERMIT/LICENSED) Y/N \_\_\_\_\_  
LICENSING STATE, Drivers ID # (*attach photocopy*) \_\_\_\_\_  
STATE OF REGISTRATION/INSURANCE INFORMATION (*attach photocopy*) \_\_\_\_\_

State – Expiration Date \_\_\_\_\_ Company – Policy Number – Expiration Date  
DOD REGISTRATION (Y/N): \_\_\_\_\_ CERTIFICATE NUMBER \_\_\_\_\_  
ATTEND ARMY MSF COURSE ? (Y/N) \_\_\_\_\_ DATE \_\_\_\_\_  
BASIC OR EXPERIENCED RIDER COURSE?  
MOTORCYCLE SAFETY FOUNDATION CARD NUMBER \_\_\_\_\_

ANY HANDICAPS: \_\_\_\_\_

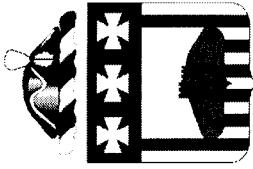
Commander's signature and Date \_\_\_\_\_ Operators signature and Date \_\_\_\_\_



3<sup>rd</sup> United States Infantry Regiment (*The Old Guard*)

# Individual Responsibilities Agreement

Reference: Department of Defense Instruction (DOD) 6055.4 - Traffic Safety Program



I, acknowledge the Army requirement for Personal Protective Equipment (PPE), licensing requirements and MSF training requirements as outlined in this Motorcycle Operator Individual Requirements and Responsibilities Agreement. I also understand that if I am **injured while riding a motorcycle in violation of this policy, I may be found Not-in-Line of Duty Due to Own Misconduct.** Such a finding by an investigating officer can result in my **loss of benefits** to include my right to free medical care, my right to disability pay, or separation pay, or medical retirement from the service if my injuries make me no longer eligible for military service. I could also face forfeiture of many of my veteran's rights such as education benefits. In addition to the Army requirement for PPE, I acknowledge that my commander has given me a direct order to NEVER operate a motorcycle without the PPE. My failure to comply with this order is punishable under Article 92 of the Uniform Code of Military Justice.

1. A **helmet certified to meet Department of Transportation (DOT) standards.** Helmet must be properly fastened under the chin. If stationed outside CONUS and the host nation does not have an equivalent helmet standard, the helmet will meet the U.S. DOT standard. DoD **requires use of a helmet even in those states where helmets are not required by state traffic law.**
2. Impact or shatter resistant **goggles** or **full-face helmet** or **shield properly attached to the helmet.** A windshield or eyeglasses alone are not proper eye protection.
3. **Sturdy Footwear** is mandatory. Leather boots or over the ankle shoes are strongly encouraged.
4. Long sleeved shirt or jacket, long trousers, and full-fingered gloves or mittens designed for use on a motorcycle/ATV.
5. A brightly colored outer upper garment during the day and a **reflective upper garment** during the night are required. Outer upper garment shall be clearly visible and not covered. Note: Check with the safety office to get specific state, local, and installation requirements related to reflective equipment.
6. Own, operate, maintain **license** and **insure all motorcycle in accordance with DOD, local and state regulations, and maintain a valid MSF experienced riders course card (5 year expiration) and valid driver's license with motorcycle endorsement.**
7. This agreement will be part of my permanent company training record, and I understand I am expected to abide by all specific installation and state/Motorcycle traffic laws.

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Commander's signature and Date

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Operators signature and Date



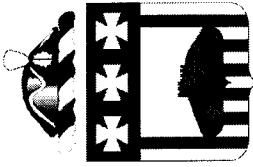
*3rd United States Infantry Regiment (The Old Guard)*

## Requirements Summary

1. Valid driver's license with motorcycle endorsement.
2. Valid MSF Experienced rider's course card (5 yr expiration)
3. State registered and insured motorcycle

**\*\*All of the above are required to obtain DoD decals which are mandatory to ride on-post\*\***

4. A helmet certified to meet Department of Transportation (DOT) standards. Helmet must be properly fastened under the chin. DoD requires use of a helmet even in those states where helmets are not required by state traffic law.
5. Impact or shatter resistant goggles or full-face helmet or shield properly attached to the helmet. A windshield or eyeglasses alone are not proper eye protection.
6. Sturdy Footwear is mandatory. (over-the-ankle leather boots)
7. Long sleeved shirt or jacket, long trousers, and full-fingered gloves
8. Reflective gear during both day and night is required.



# ***Motorcycle Mentorship Program***

## **Concept of Operations:**

- Successful mishap reduction requires everyone's support.
- Establishing of motorcycle clubs, as private organizations on our installations, is one component of this community approach.

## **Roles, Responsibilities, and Tasks**

### **Headquarters, U.S. Army Combat Readiness Center (USACRC):**

- Lead concept development Develop and publish mentor criteria
- Coordinate with DoD, and motorcycle safety organizations

### **IMA & MACOMs will:**

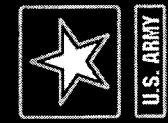
- Support program requirements (IAW AR 210-22)
- Supplement policy as needed
- Evaluate motorcycle safety program management

### **Installation Commanders**

- Support and promote motorcycle clubs as private organizations (IAW AR 210-22)
- Evaluate implemented clubs to determine their positive or negative contributions

### **Unit Commanders**

- Support and promote unit-level motorcycle clubs (IAW AR 210-22)
- Encourage club activities to reinforce positive training, mentorship, and riding
- Identify when clubs are making both positive and negative contributions

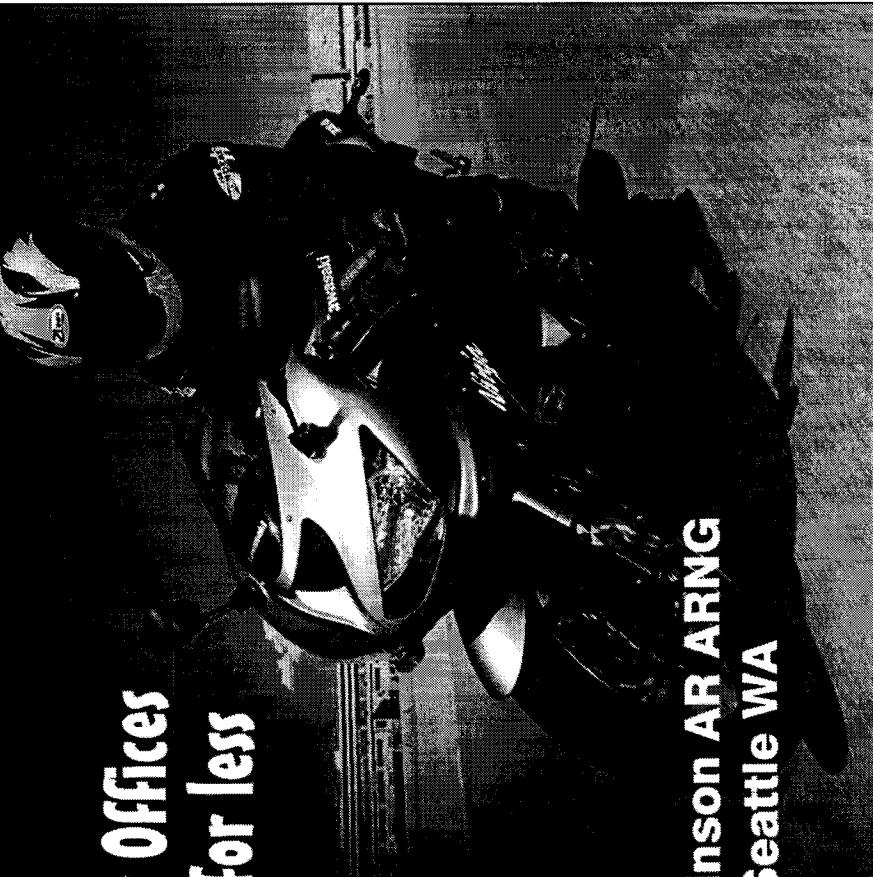


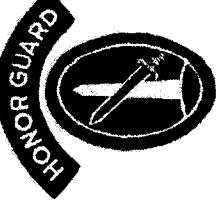
# **Motorcycle Mentorship Program**

behavior / hands-on skill development

**USAF 50% reduction over 6 month BETA test**

- **Informal clubs already exist in our Army. We are missing a direct link to our riders**
  - **Minimal cost – Installation Safety Offices can purchase materials from MSF for less than \$500 (if desired)**
  - **Conduct 6 month BETA Test at 9 locations**
- |                      |                   |                              |
|----------------------|-------------------|------------------------------|
| <b>Fort Benning</b>  | <b>Fort Hood</b>  | <b>USAREUR</b>               |
| <b>Fort Bragg</b>    | <b>Fort Knox</b>  | <b>Camp Robinson AR ARNG</b> |
| <b>Fort Campbell</b> | <b>Fort Lewis</b> | <b>70th RRC Seattle WA</b>   |

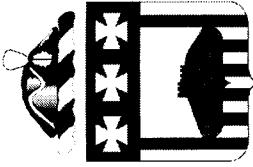


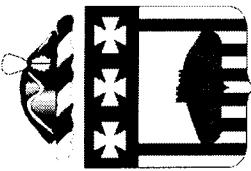


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## Regulations & Resources

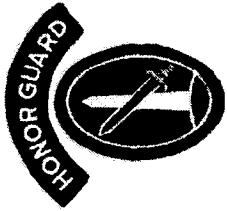
1. TOG MC Safety Policy/SOP/RESOURCES – MMP folder on G Drive  
G:\TOG\public\MMP
2. POV Risk Management Tool Box
3. CRC Webpage: <https://crc.army.mil/mmp/index.asp>
4. Motorcycle Mentorship Program Webpage:  
<https://crc.army.mil/mmp/index.asp>
5. AR 190-5 Motor Vehicle Traffic Supervision  
<http://usmilitary.about.com/gi/dynamic/offsite.htm?site=http://www.usapa.army.mil/pdffiles/r190%5F5.pdf>
6. DoD Instruction 6055.4 DOD Traffic Safety Program  
[http://www.dtic.mil/whs/directives/corres/pdf/i60554\\_072099/i60554p.pdf](http://www.dtic.mil/whs/directives/corres/pdf/i60554_072099/i60554p.pdf)
7. Motorcycle Safety Foundation Webpage <http://www.msf-usa.org/>

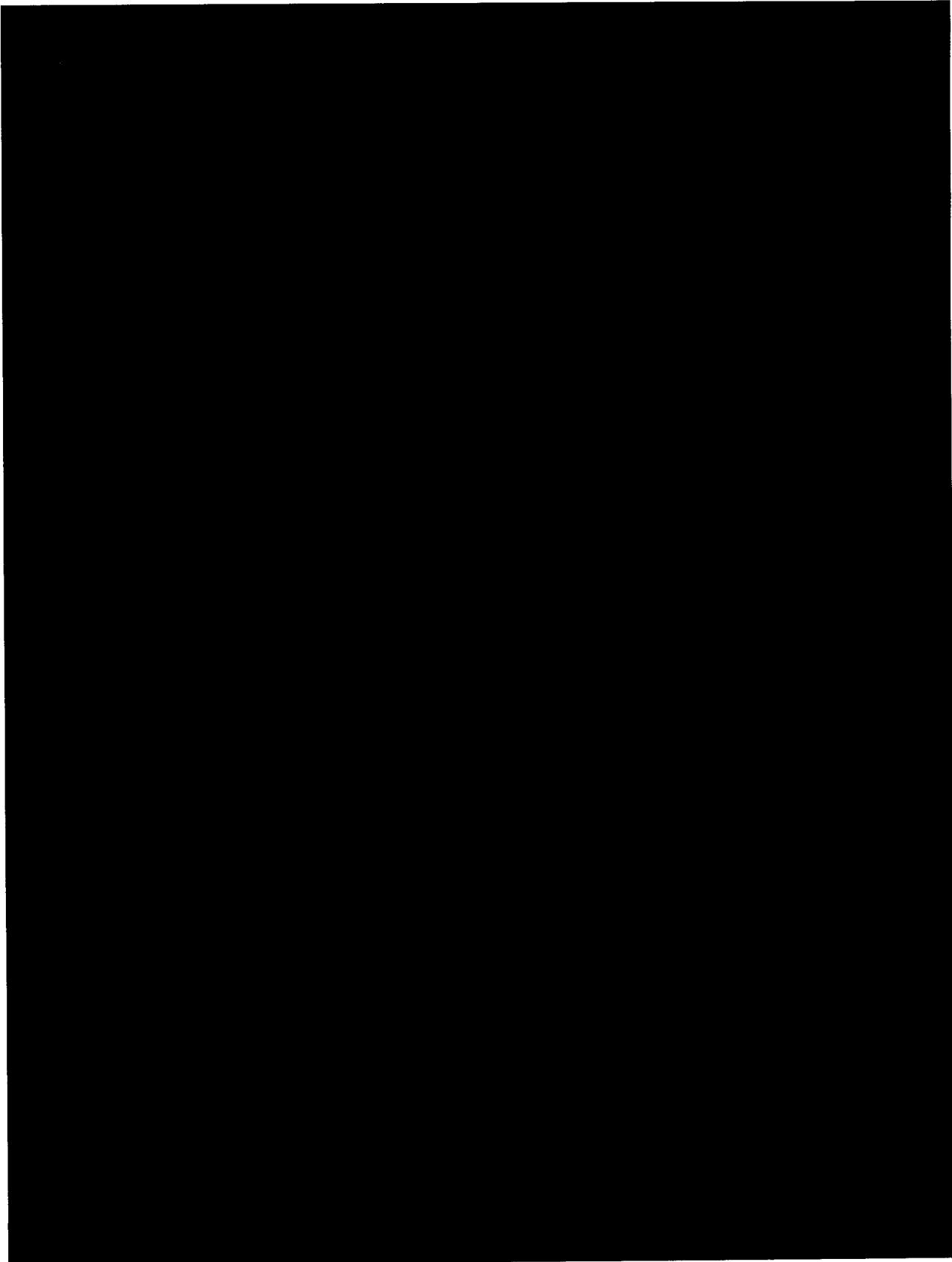




*3rd United States Infantry Regiment (The Old Guard)*

Questions?





# FY06 Soldier Accidental Fatalities

Total Army: 174

Personal Injury Other (38) **6% More**

